

Newsflash! - 30 September 2010

- **GST Changes – September Processing**

Situations to be aware of:

Credit Cards

Due to the GST changes it is going to be necessary to process all credit card transactions that took place in September before you receive the Credit Card statement so that these transactions are included in your September GST return. The reason for this is when you pay for these purchases in October you will be paying at 15% to the IRD so you need to have included them in the transitional part of the GST return.

To do this either:

- enter each transaction as a creditor dated on the day of the purchase by downloading the unbilled transactions credit card facility from your bank; or
- reconcile your credit card as you do a bank statement to 30th September by downloading the unbilled transactions credit card facility from your bank.

Supplier Invoices (Close Off/ Cut Off)

You may need to extend your close off dates for processing September supplier invoices so that you include all September invoices at 12.5%. What you **must not** do is to close off and then enter a September invoice and Date it in your accounting system in the October period as this will attract GST at 15% when in fact the invoice only had 12.5%.

If you wish to clarify or discuss any of these issues please do not hesitate to call us.

Regards

Phil, Lewis, Josie, Brett and the Team

